



# **12<sup>th</sup> Annual General Meeting 2002**

Date: 2 March 2002

Venue: Hong Kong Polytechnic University

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**To: All HKRA Members**

## **Agenda of 12<sup>th</sup> Annual General Meeting 2002**

**Date :** 2nd March 2002 (Saturday)  
**Time :** 6:00-9:00p.m.  
**Venue:** Staff/Student Restaurant ,Polyu

### **Agenda of the AGM**

- 1. To pass & adopt the agenda of the meeting**
- 2. To pass & adopt the minutes of the last AGM**
- 3. To consider the report of the Executive Committee**
- 4. To pass & adopt the audited financial report for the previous financial year**
- 5 To re-elect the post of External Secretary**
- 6. To vote on the proposed amendment to the Constitutions of the Association**
- 7. To appoint or elect an auditor or auditors**
- 8. A.O.B**

## **Minutes of 11<sup>th</sup> Annual General Meeting**

Date : 3 March 2001 (Saturday)  
Time : 6:00 - 7:05 p.m.  
Venue : YMCA, Tsimshatsui, Kowloon

### **Minutes:**

#### **1. Confirmation of the agenda**

The agenda was adopted without amendment as proposed by Ms. Doris Choi and seconded by Ms. Karen Lai.

#### **2. Adoption of the minutes of the 10<sup>th</sup> AGM**

The chairman pointed out that date of the last AGM should be 26 February 2000 with the year mistyped as 1999. Members were then asked to read through the minutes of the 10<sup>th</sup> AGM. There being no question, Ms. Gloria Lui proposed to adopt it and Mr. Ricky Young seconded her proposal.

#### **3. Annual Report 2000**

- 3.1 The chairman, Mr. Edward Chan explained the annual report in details to the members.
- 3.2 Ms. Sandra Shiu asked the status of the professional indemnity insurance. Edward Chan replied that it was still under progress.
- 3.3 Mr. Anthony Chan said that there was change in the HAHO on the grade review of radiographers recently. Members were encouraged to express their opinions.

#### **4. Audit Financial Report**

- 4.1 Ms. Karen Lai, our financial secretary explained the audited financial report to members. (listed on page 11 of the report)
- 4.2 Mr. Kenneth Wong asked the expenditure of near \$10000 of the "Rejected Autopay" in the Expenditure column. Karen replied that this was due to some members may cancelled their bank account and forgot to inform the Association. The amounts that were not transacted would appeared as expenditure in the Association's account.
- 4.3 There being no objection, Mr. Anthony Chan proposed to pass the report and he was seconded by Ms. Doris Choi.

## **5. Election of members of the Executive Committee**

5.1 Mr. Edward Chan announced the list of nominees\* for the next office of the Executive committee:-

Chan Hung Tat	RD	RH
Chan Ka Wai	RD	UCH
Chek Chun Wai	RD	Private Lab
Chow Ming Tat	RD	TWEH
Law Kwok Sing	RD	QMH
Cheuk Ho Pang	RD	RH
Mo Yuk Fung	RD	OPUS
Tam Man Yee	RD	DH
Doris Choi	RT	PYNEH
George Chiu	RT	QEH
Karen Lai	RT	PWH
Maria Law	RT	HKPU

(\*spelling of names may not be correct as heard during the meeting, please check and confirm)

5.2 Edward Chan announced that as there were only 12 nominees collected, no election was required.

## **6. Appointment of Auditor**

Mr. Anthony Chan was nominated by Mr. Mike Lai to be Honorary Auditor. The nomination was seconded by Ms. Maria Law.

**7. There being no other business, the meeting was adjourned at 7:05 p.m.**

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Edward Chan  
Chairman

# Executive Report

## *1. Chairman's Address*

This is my third year to be the chairman of Hong Kong Radiographers' Association. In these years, I have gained many valuable experiences. I have to learn how to manage the association, organize functions and manage my time. The time management is a difficult task to me. Meanwhile, I am studying MSc. Course in Hong Kong Polytechnic University. My second child will be born in June and also many personal goals are waiting to be finished. Sometime, the rapid changing of policy is the most disturbing to my routine work of the association such as the "Pilot Trainee Scheme" of HA. I absolutely understand the stressful feeling of all members. The HKRA's executive members were almost fail to arrange our ASM and AGM in 2002 because we had spent so much time to deal with this scheme. It took less than three month from the first acknowledgement to the confirmation of policy. HKRA understand that HA is suffering the high expenditure to the patients but low income from the government. These scheme is an excuse to ask more resource from the government to fulfill the HA's unrealistic promise to the public. However, this scheme can damage the image of our profession and HA is going to overrule the regulation of our official registration system in Hong Kong. Anyway, this issue has taught me the political tactic in fighting resource. HKRA will keep close-look on this issue and take appropriate action.

In recent years, the radiographers in HA are facing the most challenge period. The value for money study, grade structure review and service clustering are testing our flexibility and adaptability. Most of Hong Kong Radiographers have taken certain role extension and enhancement of qualification to fulfill the expectation of their employers but the poor economy has reduced the bargaining power of the employees. As a trade union, HKRA are going to show our initiative of cooperation for the goodness of our patients but we also have to protect our service standard by demanding a good working environment from our employers and government. The HKRA executive committees request your support to comment and suggestion about the good working environment. Therefore, take your chance to contact us and keep being our members.

## 2. List of Executive Committee members (2002)

### Ex-co. Members:

Chairman – Mr. Edward Chan  
V. Chairman – Mr. Rachel Chan (D.R)  
V. Chairman – Mr. George Chiu (R.T)  
Sec. Gen. – Mr. Daniel Cheuk  
Treasurer – Ms. Karen Lai  
Int. Sec. – Ms. Ella Tam  
Int. Sec. – Mr. Dick Chow  
Ext. Sec. – Mr. Ricky Law (up to 9<sup>TH</sup> August 2001)  
Ext. Sec. – Ms. Doris Choi  
Acad. Sec. – Ms. Maria Law  
Acad. Sec. \_ Mr. Kane Chek  
Liaison Sec. – Ms. Sammi Mo

## 3. Association Affairs

### 3.1 Meeting with co-coordinators

- (1) The list of co-coordinators of the Association was revised in 2002.
- (2) The Ex-Co has conducted a meeting with the co-coordinators of the Association in 2002.

### 3.2 Membership of the Association

We are pleased to announced that a total of 342 members have renewed their membership with the Association (up to 31-12-2001)

### 3.3 Resignation of the Mr. Ricky Law, External Secretary

The issue was passed in the exco-meeting. His post will be re-elected in the latest Annual General Meeting.

### 3.4 Membership Card

New membership cards were issued in 2001/02. The cards were sent to members together with the newsletters. (P.S. If members have not received the letters from association, it may due to the error in the address. In that case, please fax your latest address to Edward Chan at 25727810)

### 3.5 New voluntary clerks.

We have invited two voluntary clerks who are responsible for the clerical work of the association.

### 3.6 Impact of the Copy Right Ordinance.

The law required that all the Microsoft documents should be operated under legal license of the association itself. And there is not proper computer to store the data base and documents of the association, so it is more cost effective to purchase a notebook computer with given software.

### 3.7 Change of the association's logo.

A new logo was designed and it will be printed on new letter paper and envelopes.

## 4. Professional Affairs

### 4.1 Survey on members' opinions on Pilot Trainee Scheme

- a. There were about 600 questionnaires sent to all HA hospital. And there were 122 questionnaires responded.

b. Among them, 91% of them do not support the scheme.  
77.9% of them do not believe that the new scheme will upgrade the quality of the radiographer staff.  
88.5% of them believe that the scheme will cause negative influence to the development of the profession.

4.2 Letter to HA with HKPU- A joint-letter was sent to HA to express our concern on the Pilot Trainee Scheme. And we are still following the issue.

4.3 Allied Health Staff Group Grade Consultative Committee (AHSGCC)

Mr. Chu proposed the shift-duty allowance would be \$680 in the meeting. Mr. Chu also introduced the discrepancy allowance (DA). Ex-co members suggested that the letter collecting the signatures of radiographers should not be handed to the HA yet. No action should be done until feedback was collected from members. Until recently, there is no conclusion of this issue in the AHPSGCC meeting. The Ex-Co has great concern on the matter.

## **5. Activities of the Association**

5.1 Academic functions

(1) Annual Scientific Meeting (ASM) 2001 - The ASM 2001 was held on March 2001. Once again, AGM & ASM of HKRA & Association of Therapeutic Radiographers (ATR) were held concurrently.

(2) A RCEP was held in August 2001 at Polyu. There were over 120 participants to the RCEP. There were 3 speakers talking on digital imaging.

(3) 5th National Meeting of the Chinese Society of Medical Imaging Technology (CSMIT) of Chinese Medical Association - The meeting was held on September 2001 at Beijing. 4 members have presented papers in the meeting. Maria Law and Edward Chan have presented papers in the congress. They have invited the radiographer in Mainland China to attend the ISRRT 2004 in Hong Kong.

(4) Examinations for correspondence course of Canadian Association of Medical Radiation Technologists (CAMRT) - examination was held on December 2001.

5.2 Publications

(1) Newsletters - two issues of the newsletters have been published in 2001 and 2002.

(2) HK Radiographers Journal - An issue of the journal was published in June 2001. The HK Radiographers Journal welcomes written contributions from all professionals relating to imaging, nuclear medicine, oncology and radiotherapy.

5.3 Encourage Continuing education

The direction of the association is to encourage the continuing education, by cooperating with PolyU to organize courses to radiographers. It is suggested that the courses should be organized in different level e.g.; elementary, intermediate, and advanced. Courses were organized either in credit-based courses or short-term courses. The short-term courses would be last for about two months, with the fee of about \$1000-\$1500. The price and the topics are the most concerned matter. The association will conduct a general survey to Radiographers. It is hoped to find out some popular topics.

5.4 Encourage research

It is suggested to establish a funding to encourage research with the maximum \$5000. And there is a supervising committee. It is needed to ask Treasurer for the budget of about \$20,000-\$30,000, with commitment to present their topics in the annual scientific meeting, to be posted in our journal and preferable in ISRRT in 2004. The issue is still under consultation and is not adopt in the association yet.

### 5.5 Recreational & welfare activities

There is a visit of Kodak's Factory in Mainland in January 2002. There were about twenty four members visited the factory.

## 6. External Liaison

### 6.1 International Society of Radiographers and Radiological Technologists (ISRRT)

(1) ISRRT Radiography Conference 2001 at Barbados. –Maria Law has attended the meeting and promoted the bidding of ISRRT 2004 held in Hong Kong.

(2) Bidding the ISRRT meeting.

We have success in bidding the ISRRT 2004(5th to 8<sup>th</sup> Feb). A scientific committee, a logistic committee and an education committee were formed for the organization of the congress. The proposed venue of the meeting is the Hong Kong Convention and Exhibition Centre.

### 6.2 A joint HK-China-Taiwan conference

(1) Radiographers from Mainland and Taiwan visited Hong Kong in January 2002.

(2) They have attended the Commission Training in Hong Kong and shared the experience in quality control of the radiography. And a summit meeting was held among the radiographers from three places.

(3) All of us agree to set up a liaison office in one of the three places to increase the communication between us.

### 6.3 Recruitment of radiographers working in Canada

(1) Mr. David Pascoe, representative of the World Wide Health Staff Associates, has come to Hong Kong in September and November 2001 to give an interview of the interested candidates.

(2) HKRA acted as the middle-man to help those who are interested in Canada. We will continue to follow the issue.

## 7. Financial Statement



# **Alteration of rules Proposal of Hong Kong Radiographers' Association**

## **Voting Membership**

Reason:

To expand the population of our members

To enhance the representation of the association

To enhance the radiography standard of all sectors by communication and education

Original:

3.1 (a) The Association is open to all persons who are holders of:

i) Professional Diploma in Diagnostic Radiography of the Hong Kong Polytechnic; or

ii) Diploma of College of Radiography U.K.; or

iii) The equivalent, and are practicing as Radiographers.

New:

3.1 (a) The Association is open to all persons who are registered radiographer in Hong Kong, and are practicing as Radiographers.

## **Date of Annual General Meeting**

Reason:

To facilitate the administration procedure

Original:

5.1 The Annual Meeting shall be held in the month of January, every year.

New:

5.1 The Annual Meeting shall be held in the month of February or March, every year.

Statistical Return from Radiographers Board & Councils Office for the Month of January 2002